



POLICE FLEET COORDINATOR

Police Department

Annual Salary:
\$42,568 - \$59,580

DOQ/DOE

North Richland Hills Police
Department

North Richland Hills Police, TX



Interested in keeping our officers moving and our specialized equipment mission-ready? We're looking for a Police Fleet Coordinator to assist with overseeing our extensive fleet of police vehicles.

NRHPD is located in the heart of the Dallas/Fort Worth metroplex.

ABOUT THE COMMUNITY

North Richland Hills is a community located in the heart of the Dallas/Fort Worth Metroplex. With more than 70,000 residents, 1,200 businesses, and 30 major employers, it is the fourth largest city in Tarrant County. Residents enjoy a welcoming and neighborly atmosphere with family-friendly amenities, including a new public library, a recreation center, more than 800 acres of parkland, and 30 miles of hike-and-bike trails. The award-winning Iron Horse Golf Course, NRH2O Family Water Park, Peppa Pig, and Malibu Jacks round out the family-friendly atmosphere. Superior schools, a wide range of housing options, and convenient access to all the DFW region has to offer make North Richland Hills an outstanding community to live, work, and play.



POPULATION
74,859



MEDIAN HOME VALUE
\$376,709
AVERAGE MONTHLY RENT
\$1,533



MEDIAN HOUSEHOLD INCOME
\$97,566



ABOUT THE JOB

Fleet Readiness: Perform routine maintenance and minor repairs to ensure all vehicles meet strict safety standards.

Tech Management: Coordinate the installation, modification, and repair of crucial in-vehicle electronics, including radios and mobile video systems.

Administrative Oversight: Maintain precise documentation for job orders, parts procurement, inventory control, and vehicle tracking databases.

KEY SECTION STATS FOR 2025

FLEET TOTAL

110 VEHICLES

55 MARKED | 55 UNMARKED

SERVICES PER WEEK

12 VEHICLES

SERVICES PER MONTH

45 VEHICLES



THE IDEAL CANDIDATE

This role isn't just a mechanic or inventory role; it's the backbone of our operational readiness. As the Police Fleet Coordinator, you'll be the expert managing routine preventative maintenance, diagnosing issues, and overseeing critical in-vehicle technology like mobile video systems and advanced radios.

You'll bridge the gap between the Police Department and City Fleet Services, managing inventory, tracking maintenance data, and ensuring the team has safe, reliable vehicles every time they roll out.

Required:

- 6-12 months post-secondary technical or vocational training
- At least 1 year experience working with law enforcement in support environments (Technical Services, Detention, Fleet, or related fields)

SALARY & BENEFITS

- **Compensation:** \$42,568 - \$59,580 DOE/DOQ
- **Health Benefits:** Comprehensive medical, dental, and vision insurance programs are available through the City's benefits package. Currently with United Healthcare Insurance Provider. Optional Health Savings Account (HSA) through Optum Health. Life insurance equal to three times your salary.
- **PTO:** Sick leave accrues at ten hours per month. Earn two weeks' vacation during the first year of employment. Ten paid holidays per year.
- **Retirement:** Texas Municipal Retirement System (TMRS) - 7% contribution, city matching 2:1, voluntary 457 deferred comp.
- **Additional Perks:**
 - Professional development and training opportunities
 - Collaborative and positive organizational culture focused on modernization and continuous improvement.
 - Fitness incentives and on-duty workout time
 - Employee Recognition Events



How to Apply: www.joinnrhpd.com

For more information on this position, contact:

NRHPD Recruiting Office

pdrecruiting@nrhtx.com | 817-427-7150